

AdmiCash - New VAT rates from 01.01.2024

Adjustment of VAT from 01.01.2024

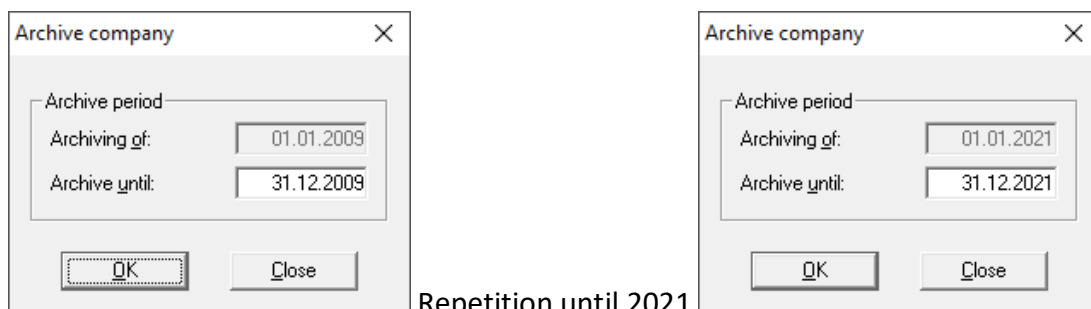
- On 01.01.2024 the VAT rates will be increased from 7.70% to 8.10%, the special rate from 3.70% to 3.80% and the reduced rate from 2.50% to 2.60%.
- **This document describes the procedure in AdmiCash to make this tax rate change. Please follow this document exactly.**

Archive:

Ideally, you should archive all fiscal years up to and including 2021.

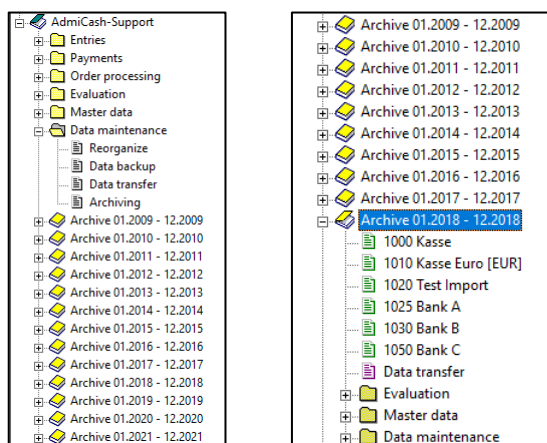
To do this, proceed as follows:

- First select „Data Maintenance – Reorganize“.
- Then select „Data maintenance – Data backup“ and create a data backup.
- Now select „Data Maintenance – Archive“.
- The input dialog is displayed.
- Enter the end of the fiscal year in the „Archive until“ field. The „Archive from“ field cannot be modified. The start of the fiscal year is automatically specified.



Repetition until 2021

- After archiving, you will find an archive for each fiscal year. You can open these archives, view, print out the data, and create evaluations. However, changing the data is no longer possible.



Preparation:

- The VAT code table requires new entries for the new tax rates. You can already record these entries in 2023.
- Start AdmiCash. Open the company and select the menu "Master data - VAT code". The table is displayed.

VAT code ▲	Designation	Type ▼	Rate	VAT account ▼
b25i	Operating material incl. 2.50%	BI	2.50	1171
b37i	Operating material incl. 3.70%	BI	3.70	1171
b38i	Operating material incl. 3.80%	BI	3.80	1171
b77i	Operating material incl. 7.70%	BI	7.70	1171
b81i	Operating material incl. 8.10%	BI	8.10	1171
bs77	Service input tax 7.70%	BS	7.70	1171
bs81	Service input tax 8.10%	BS	8.10	1171
bz	Operating material proc. 100.0	BZ	100.00	1171
mz	Material / Goods proc. 100.00%	MZ	100.00	
u77e	Turnover excl. 7.70%	UE	7.70	2200
u77i	Turnover incl. 7.70%	UI	7.70	2200
u81e	Turnover excl. 8.10%	UE	8.10	2200
u81i	Turnover incl. 8.10%	UI	8.10	2200
ued	Turnover div. 0.00%	UD		3900
uew	Turnover excl. 0.00%	UE		3900
ustf	Turnover incl. 0.00%	UI		3900
w77i	Material / Goods incl. 7.70%	MI	7.70	
w81i	Material / Goods incl. 8.10%	MI	8.10	

- **Note:** You can also first delete all VAT code lines that still contain old tax rates (e.g. 2.40%, 7.60%, 8.00%). This makes the table clearer.
- Select the first line and press the right mouse button on this line and select "Dupliquate" (or directly with the keyboard Ctrl + D).

VAT code ▲	Designation	Type ▼	Rate	VAT account ▼
b25i	Operating material incl. 2.50%	BI	2.50	1171
b37i	Operating material incl. 3.70%	BI	3.70	1171
b38i	Operating material incl. 3.80%	BI	3.80	1171
b77i	Operating material incl. 7.70%	BI	7.70	1171
b81i	Operating material incl. 8.10%	BI	8.10	1171
bs77	Service input tax 7.70%	BS	7.70	1171
bs81	Service input tax 8.10%	BS	8.10	1171
bz	Operating material proc. 100.0	BZ	100.00	1171
mz	Material / Goods proc. 100.00%	MZ	100.00	
u77e	Turnover excl. 7.70%	UE	7.70	00
u77i	Turnover incl. 7.70%	UI	7.70	00
u81e	Turnover excl. 8.10%	UE	8.10	00
u81i	Turnover incl. 8.10%	UI	8.10	00
ued	Turnover div. 0.00%	UD		00
uew	Turnover excl. 0.00%	UE		3900
ustf	Turnover incl. 0.00%	UI		3900
w77i	Material / Goods incl. 7.70%	MI	7.70	
w81i	Material / Goods incl. 8.10%	MI	8.10	

- The dialog box is displayed.

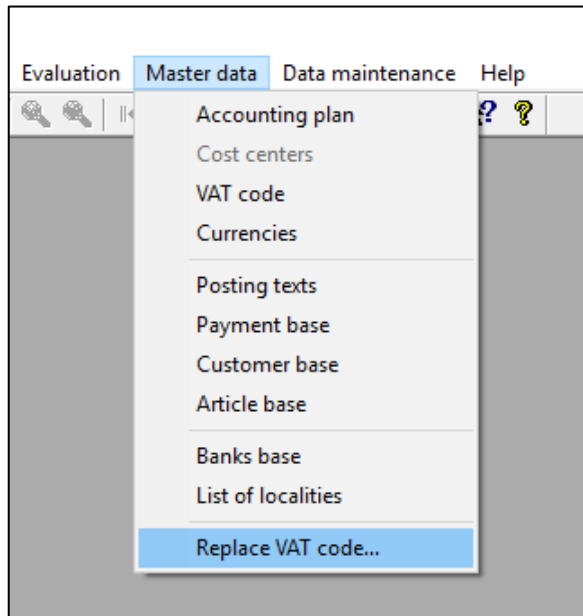
The screenshot shows a dialog box titled "Vat code" with the following fields and options:

- VAT code: b26i
- VAT type: BI (dropdown menu) with a text field containing "Operating material incl."
- VAT rate: 2.60
- VAT account: 1171 (with a browse button "...")
- Designation: Operating material incl. 2.60%
- VAT type 2009 / 2010 change:
 - Activate VAT type valid until 2009
 - Activate VAT type valid from 2010
- Buttons: OK and Close

- Enter a new VAT code and the new tax rate. Save the information with [OK]. Note: If necessary, contact our trustee about the new VAT codes.
- Repeat the procedure for all VAT codes with 2,50%, 3,70% and 7,70%. Click [Close] when the recording is over.
- **Important: Enter or duplicate the VAT code. Do not make changes to the existing VAT code!**
- The same procedure applies to the net tax rate. In this case, only one VAT code needs to be recaptured. The new net tax rates can be found [here](#).

Adjust master data in January 2024:

- Some of the master data contains proposed VAT codes for registration, payments and invoicing. The following master data contains VAT codes:
 - Accounting plan
 - Posting texts
 - Payment base
 - Standing orders
 - Article base
- To ensure the availability of new VAT codes from January 2018, it is advisable to replace the previous ones.
- Ideally, first record the year 2017 and then replace the previous VAT codes with the new one. For AdmiCash debtor versions, VAT codes should be replaced before creating new documents / invoices.
- AdmiCash has been extended to a new function that simplifies the search and replacement of VAT codes.
- Start AdmiCash and open the (a) company. Select the menu "Master data - Replace-VAT code...".



- The dialog for search and replace VAT code is displayed.

	Found	Replaced
Accounting plan:	0	0
Posting texts:	0	0
Payment base:	0	0
Standing orders:	0	0
Article base:	0	0

- Enter a VAT code to search and replace, or select one from the VAT table. Note that only VAT codes with the same VAT type (UI, BI, MI) are replaced.
- Click [Begin]. The VAT code is now search in the master data and replaced by the new one.
- Repeat this procedure for all VAT codes and all companies.

Origin: [Federal tax administration: VAT Info 19](#).